



**ENROLLMENT REQUIREMENTS:**

**Preschool – Pre-Kindergarten:** To enter Concordia Preschool, a child should be 2 ½ years old and toilet trained. However, if not potty trained, there is an additional fee charged. In addition, all paperwork must be completed and registration fee paid upon acceptance. Once enrolled, children must be signed in and out daily and those doing so must be 18 years old or older and designated in writing by the parent or guardian.

**REGISTRATION FEES:** For new and returning students, non-refundable fees are as follows:

Preschool – Pre-K: on or before April 30 = \$50; May 1 – June 30 = \$125; and July 1 on = \$200.

**PRE-SCHOOL / PRE-KINDERGARTEN PROGRAM OPTIONS**

**Full-time: 7:00am-6:00pm Daily**

(Available for PS and Pre-K)

Weekly Schedule	Monthly Tuition	Potty Fee*
5 days	\$1030	\$90
3 days	\$860	\$70

**Flex-time: 8:15am-3:15pm Daily**

(Available for PS and Pre-K)

Weekly Schedule	Monthly Tuition	Potty Fee*
5 days	\$890	\$80
3 days	\$685	\$60

**Half-time: 8:15am-12:00pm Daily**

(Available for PS Only)

Weekly Schedule	Monthly Tuition	Potty Fee*
5 days	\$700	\$70
3 days	\$535	\$50

\*Potty Fee will be added or removed at the discretion of your child’s teacher.

Pre-Kindergarten program options are Full-time or Flex-time only. Half-time program is only available for Preschool.

Additional Options: Occasional Added Day - \$60 / Extension of a Day - \$40.

**TUITION MANAGEMENT FEES:** A yearly fee of \$56 for all families will be paid directly to a tuition management company to assist Concordia in collecting tuition. More information will be available at a later date.

**TUITION PAYMENT:** Preschool runs year round, with a more structured learning schedule during the school calendar year and a more relaxed summer program. Preschool rates will not be pro-rated for absences or vacations. Due to the licensing requirements regarding the ratio of teaching staff to children, no discount is offered for multiple students in the PS through Pre-K or in conjunction with the K – 8<sup>th</sup>.

**Paid-in-Full:** If the year’s tuition is paid in full by July 1, a 5% discount is given. A 2.5 % discount will be given if annual tuition is paid in full by the first day of school.

**Monthly Payments:** If the monthly payment option is chosen, tuition is due on the 1<sup>st</sup> of each month.

**Late Payment Fee:** A fee of \$50 will be assessed if the payment is not received by the 10<sup>th</sup> of the month. If payment is not received on or before the 25<sup>th</sup> of the month, your student’s continuation in school will be in jeopardy.

**Late Pick-up Fee:** If a Half-time child is not picked up by 12:00 PM or a Flex-time child is not picked up by 3:15 PM; a fee will be charged of \$1 for the first 5 minutes then \$1 for every minute thereafter. If a Full-time child is not picked up by 6:00 PM; a fee will be charged of \$1 for each minute until 6:10 PM then a flat fee of \$50 after 6:10 PM. Fees will also apply should children be dropped off before their scheduled beginning time.

**Two Weeks Written Notice:** is required prior to a withdrawal from PS – Pre-K.

**STUDENT FEES:** \$250 includes instructional materials, tech, emergency kit, chapel shirt, special projects fees, and supply fees.

**SCHOOL HOURS:** Hours are 7:00 AM to 6:00 PM with the structured learning part of the day: 8:30 AM to 11:30 AM.

**CHAPEL:** There is a weekly Chapel service with an age appropriate worship experience.

**SUMMER PROGRAM:** PS through Pre-K follows the same school calendar year as K-8<sup>th</sup> Grades. So, when school is out, our Summer Program begins. Join us for a more relaxed, summer-friendly schedule of fun learning activities.

**Concordia Christian School PS-8th**

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818.368.0892 [www.concordiachristian.org](http://www.concordiachristian.org)

For additional information, contact Principal, Katy Moore at [Katy.Moore@ConcordiaSchoolsLA.org](mailto:Katy.Moore@ConcordiaSchoolsLA.org)

“We teach and disciple students in Christian faith, wisdom, and knowledge”