



CONCORDIA CHRISTIAN PRESCHOOL PROTOCOLS ~ 2022-2023

To ensure the safety of our students, we continue to adhere to the CDC, Department of Public Health, and our School District Guidelines and best practices. This includes: restricted campus access, maintaining stable groupings of staff and students, practicing physical distancing, regular handwashing routines, and cleaning, sanitizing, and disinfecting of high touch areas throughout the day and thoroughly at night. The following are specific protocols that have been put into place:

CHECK-IN/OUT PROCEDURES (INCLUDING WELLNESS CHECK)

- ◆ Staff is required to check-in daily, answer COVID related questions, and have their temperature taken.
- ◆ Both staff and children experiencing a fever or symptoms should not come to school.
- ◆ Since campus access is restricted to only staff and students, morning drop-off/check-in will be from the parking lot at the east end. When morning check-in is complete, the parking lot gate will be closed. Any additional drop-offs or afternoon pick-ups will be through the green gate on Gerald Avenue.
- ◆ To officially check-in their child, parents will utilize the touchless check-in/check-out system that involves scanning a QR code with their phone's camera or app and answering COVID related questions about their child. The questions must be answered with, "No", for the child to be admitted.
- ◆ When electronic check-in has been successfully completed, the child will have their temperature taken with a touchless thermometer and then apply hand sanitizer prior to entering the campus. Those experiencing symptoms or have a temperature of 100 degrees or more will not be admitted.
- ◆ A similar procedure will be followed at pick-up/check-out through the green gate on Gerald Avenue.
- ◆ Both staff and children will be monitored throughout the day for signs of illness. Those with a fever of 100 or higher, or other COVID related symptoms, will be isolated and parents will be notified to pick-up immediately. If a child has a history of allergies, this will be considered when evaluating symptoms. Sick staff and children are not to return until they are symptom free for 24 hours and if COVID related, have met the CDC criteria to stop home isolation or received an alternate diagnosis and are no longer infectious.

PERSONAL ITEMS AND BEDDING

- ◆ All personal items – backpack, clothing, lunch, snacks, and drinks (including two full water bottles daily), etc. must be labeled with the child's name.
- ◆ Bedding must be labeled. It will be kept in separate bins and sent home weekly for cleaning.
- ◆ Mats will be labeled for each child and cleaned weekly.

REGULAR HANDWASHING ROUTINES

- ◆ Handwashing for 20 seconds with soap and water, and use of paper towels will occur before and after eating, after coughing or sneezing, before and after playing outside, and after using the restroom, etc. (see schedule).
- ◆ Handwashing procedure posters will be displayed by all sinks in the classrooms and restrooms.

CLEANING PROTOCOL

- ◆ Cleaning, sanitizing, and disinfecting of all high touch surfaces, such as – door handles, sink knobs, toilet handles, counters, and tables, etc., will occur throughout the day.
- ◆ Children will use their personally labeled supplies. Other classroom materials, used by one child, will be cleaned, sanitized, and disinfected before use by another child.
- ◆ The cleaning products used on our campus are approved for use against COVID on the Environmental Protection Agency (EPA) approved list with asthma-safe ingredients.
- ◆ Thorough cleaning, sanitizing, and disinfecting will occur after hours when children are not present.

FACE COVERINGS

- ◆ Face coverings are currently optional, but highly recommended by LAPHD. However, masks may be required in certain isolation and close contact situations.

STABLE GROUPINGS OF STAFF AND CHILDREN

- ◆ The same grouping of staff and children will remain together to the greatest extent possible.

CLASSROOM SPACE AND PHYSICAL DISTANCE

- ◆ Separation of children will be kept as much as possible.
- ◆ Small group activities, individual activities, and activities not requiring close physical contact will be used.
- ◆ More time will be spent in outside areas and when inside, doors and windows will be open, as appropriate.
- ◆ Indoor and outdoor play for each class will be staggered and schedules adjusted to reduce the number of children in the same area.
- ◆ During naptime, mats will be arranged head to toe and placed for appropriate physical distancing.

INDIVIDUAL EXPOSURE PROCEDURES

- ◆ Both staff and children with fever or symptoms should remain at home.
- ◆ If staff or children suspect symptoms are COVID related, have had contact with someone with COVID, or test positive themselves, they are to immediately notify the office for instructions.
- ◆ If symptoms are experienced at school, isolation will occur immediately and parents will be called to pick up.
- ◆ Sick staff and children are not to return until they are symptom free for 24 hours and if illness is COVID related, have met the CDC/LAPHD criteria to stop home isolation.
- ◆ If a confirmed case has been identified, we will follow all the guidelines including:
 - ▶ Coordinating with the local health officials, as needed, to determine a course of action
 - ▶ Communicating with families when appropriate
 - ▶ Cleaning, sanitizing, and disinfecting affected areas and/or temporarily closing rooms or the campus

TRAVEL GUIDELINES

- ◆ When traveling, please review the CDC/LAPHD guidelines.