



## CONCORDIA CHRISTIAN K-8<sup>th</sup> GRADE PROTOCOLS ~ 2022-2023

To ensure the safety of our students, we continue to adhere to the CDC, Department of Public Health, and our School District Guidelines and best practices. This includes: restricted campus access, maintaining stable groupings of staff and students, practicing physical distancing, regular handwashing routines, and cleaning, sanitizing, and disinfecting of high touch areas throughout the day and thoroughly at night. The following are specific protocols that have been put into place:

### CHECK-IN/OUT PROCEDURES (INCLUDING WELLNESS CHECK)

- ◆ Staff is required to check-in daily, answer COVID related questions, and have their temperature taken.
- ◆ Both staff and students experiencing a fever or symptoms should not come to school.
- ◆ Since campus access is restricted to only staff and students, morning drop-off/check-in will be from the parking lot at the east end. When morning check-in is complete, the parking lot will be closed. Any drop-off or pick-up outside of normal school hours will be through the green gate on Gerald Avenue.
- ◆ To officially check-in students, parents will utilize the touchless check-in/check-out system that involves scanning a QR code with their phone's camera or app and answering COVID related questions about their student. The questions must be answered with, "No", for the student to be admitted.
- ◆ When electronic check-in has been completed, the student will have their temperature taken with a touchless thermometer, apply hand sanitizer prior to entering the campus, and then immediately go to their classroom. Those experiencing symptoms or have a temperature of 100 degrees or more will not be admitted.
- ◆ A similar procedure for touchless check-out will be followed at pick-up/check-out from the parking lot at the east end. After the electronic check-out, the student will be released from their classroom to leave the campus.
- ◆ Both staff and students will be monitored throughout the day for signs of illness. Those with a fever of 100 or higher, or other COVID related symptoms, will be isolated and parents will be notified to pick-up immediately. If a student has a history of allergies, this will be considered when evaluating symptoms. Sick staff and students are not to return until they are symptom free for 24 hours and if COVID related, have met the CDC criteria to stop home isolation or received an alternate diagnosis and are no longer infectious.

### PERSONAL ITEMS AND BEDDING

- ◆ All personal items – backpack, books, clothing, supplies, lunch, snacks, and drinks (including two full water bottles daily), etc. must be labeled with the student's name.
- ◆ (*Kindergarten*) Bedding must be labeled. It will be kept in separate bins and sent home weekly for cleaning.
- ◆ (*Kindergarten*) Mats will be labeled for each student and cleaned weekly.

### REGULAR HANDWASHING ROUTINES

- ◆ Handwashing for 20 seconds with soap and water, and use of paper towels will occur before and after eating, after coughing or sneezing, before and after playing outside, and after using the restroom, etc.
- ◆ Handwashing procedure posters will be displayed by all sinks in the classrooms and restrooms.

## **CLEANING PROTOCOL**

- ◆ Cleaning, sanitizing, and disinfecting of all high touch surfaces, such as – door handles, sink knobs, toilet handles, counters, desks, and tables, etc., will occur throughout the day.
- ◆ Students will use their own personally labeled textbooks and supplies. Other classroom materials, used by one student, will be cleaned, sanitized, and disinfected before use by another student.
- ◆ The cleaning products used on our campus are approved for use against COVID on the Environmental Protection Agency (EPA) approved list with asthma-safe ingredients.
- ◆ Thorough cleaning, sanitizing, and disinfecting will occur after hours when students are not present.

## **FACE COVERINGS**

- ◆ Face coverings are currently optional, but highly recommended by LAPHD. However, masks may be required in certain isolation and close contact situations.

## **STABLE GROUPINGS OF STAFF AND STUDENTS**

- ◆ The same group of staff and students will remain together to the greatest extent possible.

## **CLASSROOM SPACE AND PHYSICAL DISTANCE**

- ◆ Separation of students will be kept as much as possible.
- ◆ Small group activities, individual activities, and activities not requiring close physical contact will be used.
- ◆ More time will be spent in outside areas and when inside, doors and windows will be open, as appropriate.
- ◆ Outdoor recess for each class will be scheduled to allow for traveling to and from and playing on the playground in stable groups.
- ◆ (*Kindergarten*) During naptime, mats will be arranged head to toe and placed for physical distancing.

## **INDIVIDUAL EXPOSURE PROCEDURES**

- ◆ Both staff and students with fever or symptoms should remain at home.
- ◆ If staff or students suspect symptoms are COVID related, have had contact with someone with COVID, or test positive themselves, they are to immediately notify the office for instructions.
- ◆ If symptoms are experienced at school, isolation will occur immediately and parents will be called to pick up.
- ◆ Sick staff and students are not to return until they are symptom free for 24 hours and if illness is COVID related, have met the CDC/LAPHD criteria to stop home isolation.
- ◆ If a confirmed case has been identified, we will follow all the guidelines including:
  - ▶ Coordinating with the local health officials, as needed, to determine a course of action
  - ▶ Communicating with families when appropriate
  - ▶ Cleaning, sanitizing, and disinfecting affected areas and/or temporarily closing rooms or the campus

## **TRAVEL GUIDELINES**

- ◆ When traveling, please review the CDC/LAPHD guidelines.